



# Financial information for foreign patients

P a t i e n t   i n f o r m a t i o n

Today you are in hospital for a consultation or a functional assessment. In the event that you have to be admitted afterwards, you may find the following information useful.

You probably have medical cover in your own country, so it is important to make the necessary arrangements with the provider of your cover beforehand. This will avoid you being troubled by the administrative and financial side of your admission during your hospital stay.

Below you will find more information on the financial aspects of your admission.

- X Prior to being admitted, you must request a payment guarantee/authorisation from the provider of your medical cover for the total cost of the hospital admission (stating the admission date). On the basis of this, UZ Leuven will send the bill for the entire amount directly to the provider of your medical cover.
  
- X If this is not possible, and if you are an EU citizen, you must ask for an S2 form (formerly E112 form). This is the European health insurance for planned medical treatment abroad<sup>1</sup>. UZ Leuven is required to follow Belgian law for the processing of the S2 form. Hence the bulk of the invoice will be settled between UZ Leuven and the foreign insurance body via the Belgian health insurance. In addition, at home you will receive an invoice for the non-refundable part of the medical expenses. You have to pay this yourself to UZ Leuven, but you can recover this amount afterwards, depending on your health insurance policy.

<sup>1</sup> If it is not a planned admission and vital medical care is required, the European Health Insurance Card (EHIC) will suffice.

If the provider of your medical cover wants an estimate of the costs, you can request this by e-mailing [costestimation@uzleuven.be](mailto:costestimation@uzleuven.be) or in writing to medische administratie (medical administration) UZ Leuven, cost estimation, Herestraat 49, B-3000 Leuven.

If the provider of your medical cover needs a treatment plan, please contact the secretary of your attending physician directly.

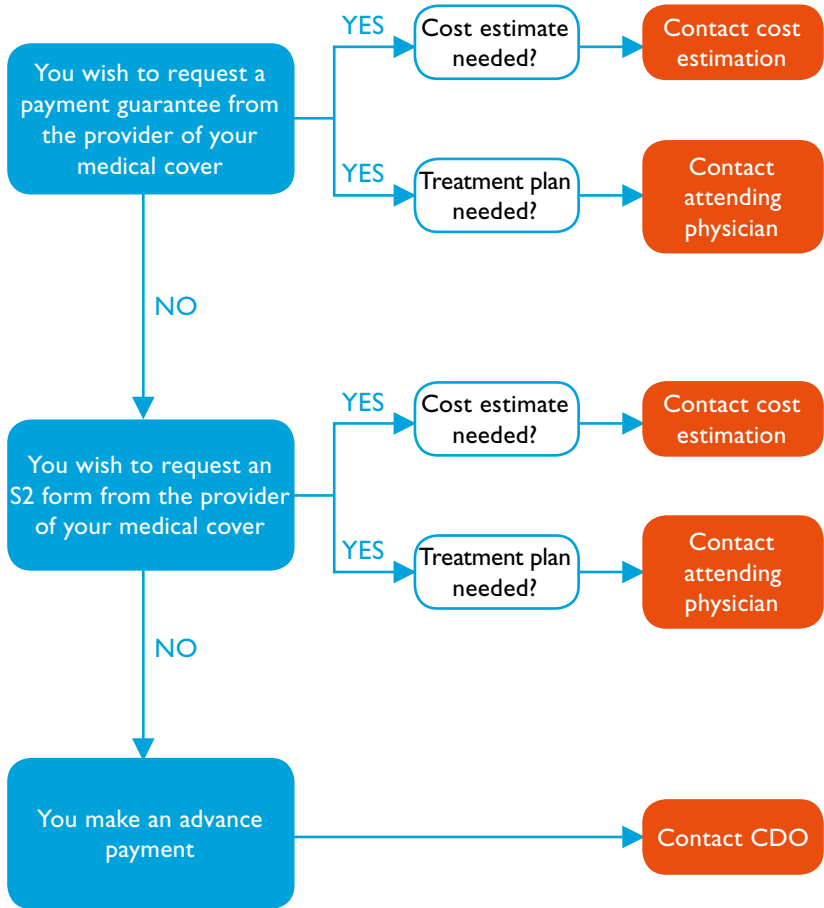
If you cannot obtain either guarantee from the provider of your medical cover, you will have to make an advance payment upon your admission. To this end you must contact the UZ Leuven central file administration department (dienst centrale dossieropvolging - CDO) by e-mail ([madcdo\\_inn@uzleuven.be](mailto:madcdo_inn@uzleuven.be)) or by telephone (number 00 32 16 34 73 49)

If none of the above conditions are met, we are unable to plan your admission.

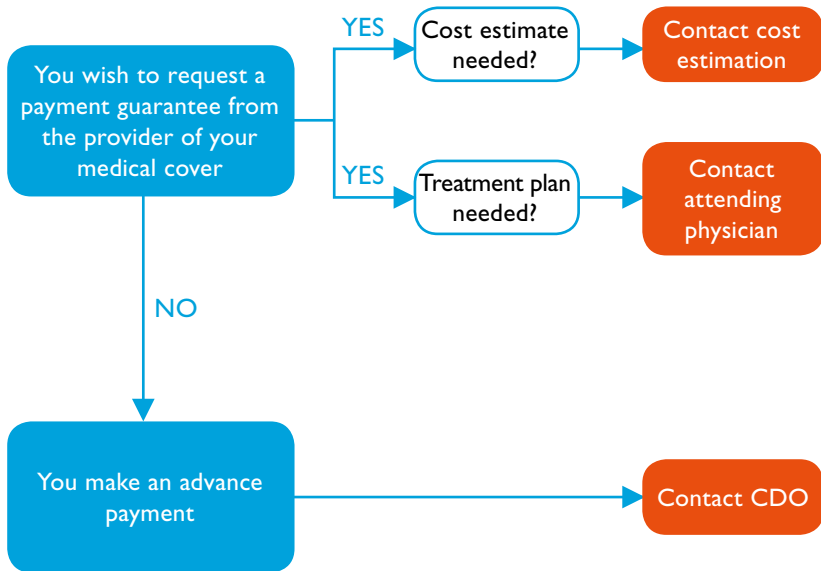
For additional information you can always contact the central file administration department.



# EU CITIZENS



## NON-EU CITIZENS



## PRACTICAL INFORMATION

### X medische administratie (medical administration)

#### UZ Leuven, cost estimation

Herestraat 49

3000 Leuven

e-mail: [costestimation@uzleuven.be](mailto:costestimation@uzleuven.be)

### X dienst centrale dossieropvolging (CDO - central file administration) UZ Leuven

e-mail: [madcdo\\_inn@uzleuven.be](mailto:madcdo_inn@uzleuven.be)

tel. 00 32 16 34 73 49



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you can consult your  
appointments, invoices and  
personal details online  
via **mynexuz**. For more  
information, go to  
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