**Biobank facility access request**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Personal Info** | | | |  |  | | | | | | | | | |  | | | | | | |
|  |  |  | | | | | | | | | |  | | | | | | |
|  | First Name | | | | First Name | | | | | | | | | | |  | | | | | | |
|  |  | | | |  | | | | | | | | | | |  | | | | | | |
|  | Name | | | | Name | | | | | | | | | | |  | | | | | | |
|  |  | | | |  | | | | | | | | | | |  | | | | | | |
|  | Affiliation | | | |  | | | UZ Leuven | |  | | KU Leuven | | | |  | Other: | Specify affiliation | | | |  |
|  |  | | | |  | | | | | | | | | | |  | | | | | | |
|  | Department | | | | If UZ/KUL, Specify department | | | | | | | | | | |  | | | | | | |
|  |  | | | |  | | | | | | | | | | |  | | | | | | |
|  | Employee ID1 | | | | Card number | | | | | | | | | | |  | | | | | | |
|  |  | | | |  | | | | | | | | | | |  | | | | | | |
|  | UZ/KU Leuven contact or supervisor/PI | | | | | | | | | | First name, Name | | | | | | | |  | | | |
|  |  | | | |  | | | | | | | | | | |  | | | | | | |
|  | *1: UZ Leuven employee ID or KU Leuven U-number* | | | | | | | | | | | | | | | | | | | | | |
|  | **Reason for access** | | | | | |  | |  | | | | | | |  | | | | | | |
|  |  | |  | | | | | | |  | | | | | | |
|  |  | Access to research samples | | | | | | | | | | | | | |  | | | | | | |
|  |  | | S-number2 | | | | S-number | | | | | | | | |  | | | | | | |
|  |  |  | | | | |  | | | | | | | | | | | | | | | |
|  |  | Other | | | | | Specify reason for access | | | | | | | | | | | | | |  | |
|  |  | | | | | |  | |
|  |  | | | | | |  | | | | | | | | |  | | | | | | |
|  | *2: Provide one S-number for which you require access to the Biobank facility* | | | | | | | | | | | | | | | | | | | | | |
|  | **Period** | | |  | | | | | | | | | | | | | | | | | | |
|  |  | | | | |  | | | |  | | | | | | | | | |
| From | | | From | | | | | | | | |  | | | | | | | | | |
|  | | |  | | | | | | | | |  | | | | | | | | | |
| Until: | | | Until | | | | | | | | |  |  | Unspecified | | | | |  | | |
|  | | |  | | | | | | | | |  | | | | | | | | | |
|  | **Room** | | |  | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | |
|  |  | Biobank facility - Main entrance (T314999) | | | | | | | | | | | | | | | | | | | | |
|  |  | Automated Storage (T315003 & T68198) | | | | | | | | | | | | | | | | | | | | |
|  |  | Cold Room LAG (T316942) | | | | | | | | | | | | | | | | | | | | |
|  |  | Cold Room CME (T316941) | | | | | | | | | | | | | | | | | | | | |
|  |  | Cold Room FOR (T315000) | | | | | | | | | | | | | | | | | | | | |
|  |  | Formol Storage (T314998) | | | | | | | | | | | | | | | | | | | | |
|  |  | Formol Storage FOR (T314997) | | | | | | | | | | | | | | | | | | | | |
|  |  | Temporary Formol Storage CDG (T75424) | | | | | | | | | | | | | | | | | | | | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Signature3** | |  | | | | |
|  |  | | | | |
| Applicant | |  | | UZ/KU Leuven contact or supervisor/PI | |  | Biobank manager |
|  | | | | |  |  | |

*3: Name, date & signature*